

MICHIGAN CHAPTER
APCO
CHAPTER MEETING MINUTES/Kettunen Center Tustin MI
September 22, 2017

Meeting called to order by APCO President Sandra Nielsen at 13:05pm.

Pledge of Allegiance led by President Nielsen

Request for **Approval of Agenda** as prepared by President Sandra Nielsen with no additions.

Motion by Pat Coates with seconded by Keith Bradshaw. Motion Carried

APCO Sgt. At Arms Christine Collom started introductions. Those present were:

Jeff Troyer	Dave Hayhurst	
Patricia Coates	Ralph Liddle	
Cyndie Miller	Sandra Nielsen	
Laurie Smalla	Keith Bradshaw	
Kelli Medler	Kim Bradshaw	
Kim Ostin	Michelle Nettle	
Rich Feole	Cheri'e Baldwin-White	
Jason Bernard	Ray Hasil	
Donna Kempf Barnes	Cori Wolfgang	
Joni Harvey	Chris Collom	
Curtis G Howard	David Rapacz	

APCO New Membership Sandra Nielsen reported:

Total Memberships: 470

APCO Minutes were prepared by NENA Secretary Stephanie Lehman and APCO Secretary David Rapacz. Rich Feole moved to accept the July 2017 minutes as presented. Supported by Chris Collom. Motion carried.

APCO Treasurer Report:

Phyllis Fuller reviewed the APCO treasurer's report. Michigan APCO has a combined savings, checking and investment balance of:

Checking: \$16,468.43

Schwab account: \$86,893.60

Grand total \$103,362.03.

Jeff Troyer moved to accept the Treasurer's report as presented, supported by Cheri'e Baldwin-White, Motion carried.

Lot of action will occur in September.

Check Register is always available. Jeff Troyer asked if we could place on the website as a question.

APCO President's Report:

Sandra Nielsen reported: Thanked everyone, in Denver had a president to president meeting this year disappointing different format and wanted someone from the chapter presidents to run the meeting and spent the first hour on what we were going to do, and then last half hour to work on what we had to work on. Will prepare better for next time.

Committee Reports**Training/Memberships:**

Kim Ostin reported: The training committee has reserved the dates of March 6th thru the 8th 2018 in Frankenmuth for another Spring class. The committee will be working on the training formats for this class and look forward to returning to Frankenmuth as we had a great time last year.

We have also reserved the dates of October 8th thru the 10th, 2018 at the Kettunen Center for a Fall workshop or mini conference.

Anyone that would like to be a part of the committee please contact Kim Ostin at markim42@hotmail.com

Technical:

Dave Hayhurst had nothing to report.

Frequency Coordination:

Keith Bradshaw reported:

Pat Coates MPSFAC met with a updated report on FirstNet from Mel Meir which is moving forward very quickly because AT&T is going to use their own channels to get it started which will give us both pre-emption and priority we need for mobile data and other types of data. Mel Meir is very high on the committee and is like the representative of law enforcement on the national committee representing major county sheriffs and has been already doing some testing with his mobile phone tied to the system and can sit up here at Kettunen and hit the Oakland county system using FirstNet on his phone. This is quite impressive, right now it is FirstNet.com and FirstNet.org. The FirstNet.com is having the initial apps, pricing and that type of items. They are also reaching out to see what type of APPs we would like to see on the network. For example, CLEMIS and do they want anything to tie or mobile data to our CAD that our users could purchase off this website or App Store. They have made a lot of progress and right now the concern is coverage in the Upper Peninsula and they feel they will have to partner up with another cellular provider because AT&T does not have a strong presence until they can get some items built out. Mel is very excited about the project.

Keith Bradshaw has advised that the State of Michigan has opted in to the program as of August 30th, 2017. The state will be putting a RFP out to make sure the coverage is prevalent.

On the 700mghz front the last meeting we mentioned we would not be touching the 700mghz plan and it is true but, the 800mghz plan we are going to open up at the Frankenmuth meeting with no major changes or additions but want to make sure everything is clear to make sure it reads correctly. The 700mghz plan will be opened up after the 800mghz plan and the reason is it came to our attention that one of the counties in Mid-Michigan wants to program one radio for their interoperability van with analog operating mode and that caused a lot of consternation among some of us because we thought it specified that the analog operating mode would not be allowed in the 700mghz general use channels. It turns out that the plan does not say that as well as the FCC does not say that either for interoperability channels. We will be opening the 700mghz plan to decide either one or two things:

1. To allow analog use in the general use reserve channels or not? Right now it is perfectly fine analog can be used on any of the channels except, except the national interoperability channels so analog channels are not allowed in that case.
2. So this poses a quandary of why is it allowed in some and not others and this is what we are going to discuss when we open the 700mghz plan for discussion in February or January. The issue is it is not interoperable if you can use both. Some of the states to the south are allowing analog across the border and we may want those as well so we can communicate with those states on those channels.
3. The CAP Rad migration project has been completed. So if you or your radio provider has made application to the regional planning committee for 700 & 800mghz you can now do it through CAP Rad and we can see them in the regional system. CAPRAD.org if you want to make application for 700 or 800mghz frequencies you will find a link to the new CAP RAD module and no longer have to supply a paper copy.
4. Over the course of the years the Chapter had hosted the committee and providing lunch. If anyone would like to join please come and attend and thank you for the Chapter support over the years.

APCO National:

Kim Ostin reported:

National Conference in Denver was well attended and was lots of fun with approximately 5500 in attendance. Work is already underway for the Las Vegas conference August 5-8, 2018. Check the website periodically for updated information.

APCO National is currently seeking volunteers for several new projects including a request for workgroup members to create a Standard for Public Safety Communications Center Key Performance Indicators, workers to create a standard for Core Competencies and workers to create Minimum Training Standards for the Public Safety Crisis Intervention Telecommunicator. Check the National website for the applications and deadlines.

Envision: The Future of Emergency Communications will be held October 12, 2017 in Austin, TX. This one-day event is for managers and executives looking to get quickly up to speed on the very latest and most relevant topics to prepare for the future of emergency communications.

Saudi Arabia was awarded chapter status during the Executive Council meeting.

APCO Awards:

Sandra Nielsen reported: The committee reviewed all the nominations and scored along with a couple that came in after I left so next week I will go through the scores and get them out to the winners, Director of the Year Award was presented last night to Phyllis Fuller at the auction as she will be in Hawaii next month.

APCO Fall Conference:

Chris Collom reported that we had our Fall Conference this week and it was a good conference. The reviews by word was it was a great conference and sessions and bittersweet it was the last at the Kettunen Center. Encourages all to look forward to next year Conference with NENA & APCO at Mission Point. There is information that will be coming out soon so watch the websites. 93 attendees and 46 vendors was a little low but a good number of first timers.

APCO Historical:

1. No Report.

Commercial:**APCO**

Jason Bernard reported: Attend National Conference and C-Camp breakfast it was good to see or hear what the other chapters and some of the things they do different and do to increase attendance at their meetings. One item is a pre-registration on the website as this will allow for people to see attendees so they can make it a point to attend and talk with certain people. Another item was Facebook live allowing people to attend and is increasing the members but the question of voting comes in to play and how to address that, but does allow the message to get out to more members for discussion, There is also a push on the national level to increase number of commercial to the local level and nominate groups to increase the membership. National advisory committee meeting and maybe have a smaller regional commercial meeting.

State 9-1-1 Committee:

Rich Feole reported next SNC is December 13th, 2107.

State 911 Administrator:

Report given by Sandra Nielsen:

Association of Public-Safety Communications Officials

State 911 Office Report for September 22, 2017

General:

- Harriet Miller-Brown and Theresa Hart will be presenting at the new Director's school in Kalamazoo on October 5, 2017.
- Our team is currently meeting with a vendor to automate several of our required yearly forms and rewrite the Dispatcher Training Database. A statement of work will be provided to the office in the next month. We should be able to start the automation update mid-2018 if the legislation continues to include adequate funding for the State 911 Office.

Legislation:

- The first Senate hearing on Senate Bill 400 was held on Thursday, September 14, 2017, and it went very well. A second hearing is expected Thursday, September 28, 2017.

Compliance Reviews:

- The updated State 911 Committee Compliance Review Policy is posted on the website.
- Shiawassee County will be the next county to undergo a review once they complete their dispatch center move.
- We will be starting to work on fine tuning the guidelines for the certification subcommittee and revisiting the best practices standards to include a working required policy listing.

Training:

- The State 911 Committee (SNC) approved the November distribution of training funds and those funds should be released by Treasury at the end of November.
- The SNC also approved a new evaluation form now posted on the State 911 website. This is an optional form providing feedback to our office from individuals attending a SNC approved training course.
- Please make sure to update the training database on a regular basis. Several delinquent notices have been sent out recently as a result of the training information not being entered in the system in a timely manner.

Smart911:

- There are now 52 deployed Public Safety Answering Points (PSAP) and 17 in progress, bringing the total to 69 PSAPs participating in Smart911.

Text-to-911:

- Thirty-six (36) counties and one (1) Wayne County Service District have deployed Text-to-911 coverage in Michigan. 52.74% of Michigan's population now has text-to-911 service.
- There are 24 more counties actively working to implement Text-to-911.
- Please notify Cindy Homant at the State 911 Office whenever your county status changes.

Technology Forum 2018:

- The Technology Forum is scheduled for April 10-11, 2018, at the Bavarian Inn Lodge and Conference Center in Frankenmuth. Details will be sent in January.

Outage Reporting:

- Please be sure to complete and return the Outage Report located on State 911 Office website under the 911 Resources tab if your Public Safety Answering Point experiences any type of an outage.

MCDA: No Report.

TERT: Michelle Nettle No Report

MABAS: No report

TIM Report: No report

APCO Old Business:

Bylaws: 2nd draft of the by-laws are on the table and emailed out. The By-Laws will be presented to the membership at Frankenmuth and then voted by the membership.

APCO New Business:

Kim Ostin: Hurricane relief fund. There are other chapters donating to the areas that were affected by the hurricanes. Discussion on the donation, it is going to help the centers that were affected. Who is getting the money and administrating the money and how much is getting out to the people that need the money.

Motion Dave Rapacz to donate \$250.00 to the hurricane relief Seconded by Cyndie Miller. Jeff Troyer wants to question to make sure we identify where the monies are going and Dave Rapacz amended the motion to include the Sunshine fund by APCO. Dave Rapacz withdrew the motion and it will be brought back up at the October meeting with more information on who and where the money will go if we decide to donate.

Nominating Committee:

Jeff Troyer reported:

On September 1st, 2017 memorandum was sent out that nominations for all positions on the board are open and that all current members are running for re-election was included, this was not to deter any nominations but to answer the many questions of who is running and not running. Nominations are still open and, to this date there are no other nominations that have been received.

Jeff Troyer asked the room: "Are there any nominations for any of the positions for 2017 – 2018 Board of Officers?"

Hearing no other nominations from the floor: Jeff Troyer moved "Madam President move that nominations be closed that a unanimous ballot be cast for the current Board of Officers running for reelection" Seconded by Keith Bradshaw. Motion Carried

Sandra on behalf of the board sitting here thank you and we look forward to serving the membership for another year.

Kim Ostin: An email from Dr. Smith thanking us for having him here to attend the conference and the great time he had spending it with our membership.

Phyllis Fuller motion to adjourn Dave Hayhurst seconded @1345 motion carried.

The next meetings will be:

Frankenmuth Zehnder's on Thursday October 19th, 2017 @ 2pm.