

MICHIGAN CHAPTERS
APCO/NENA
December 7th, 2017
Roscommon County

Meeting called to order by APCO President Sandra Nielsen at 1:02pm.

Pledge of Allegiance led by President Nielsen

Thank you to Vance Stringham for the meeting location today.

Request for **Approval of Agenda** as prepared by President Sandra Nielsen

Motion by Che'rie White-Baldwin seconded by Jeff Troyer approve the agenda as presented. Motion carried.

Swearing in of Officers:

Jeff Troyer swearing in of Phyllis Fuller Barry County Central Dispatch & soon to be PFN as the APCO Treasurer. Phyllis Fuller accepts with I Do.

Karen Chadwick swearing in of Tami Smith as the NENA Vice President. Tami Smith accepts with the answer of I Will to all accounts of the NENA oath.

APCO President Sandra Nielsen started introductions. Those present were:

Tammy Smith	Michelle James	Dave Rapacz
Jeff Vezina	Dave Plumb	Tim McGee
Sandra Nielsen	Robert Stahelin	
Marc Gramlich	Carl Rodabaugh	
Karen Chadwick	Don Glasgow	
Vance Stringham	Scott Tallmadge	
Brent Williams	Stephanie Lehman	
Michelle Nettle	Jim Hansen	
Che'rie Baldwin-White	Dave Hayhurst	
Chad Chewning	Jeff Troyer	
Kim Grafton	Jordyn Selleck	
Phyllis Fuller	Tim Jones	

APCO New Membership Michelle James reported:

Total Memberships: 474

Five New Memberships:

One Isabella County Central Dispatch
One Ottawa County Central Dispatch Authority
One Roscommon County Central Dispatch
One St Clair County Central Dispatch
One Word Systems, Inc.

59-Associate Memberships
19-Commercial Memberships
134-Full Tier Memberships
11-Group Commercial Memberships
97-Group Full Memberships
154-Group Online Memberships

APCO Minutes were prepared by APCO Secretary David Rapacz for the APCO October 19 meeting in Frankenmuth and presented in written form for membership. Motion to approve by Che'rie Baldwin-White seconded by Scott Tallmadge. Motion Carried

NENA to approve the July Meeting minutes as APCO approved them in October in Frankenmuth. Minutes.

Motion by NENA member Tim McGee to accept minutes seconded by Karen Chadwick. Motion carried.

APCO Treasurer Report:

Phyllis Fuller reviewed the APCO treasurer's report:
Michigan APCO has a combined savings, checking and investment balance of:
Checking: \$20,131.03
Schwab account: \$88,166.21
Grand total \$108,297.24.

Still have a few checks and seven invoices to deposit for the end of the year. No outstanding vendor invoices.

Motion to accept the treasurers report Jeff Troyer second by Rich Feole. Motion Carried

NENA Treasurer Report:

MI NENA Checking Account: \$3,602.12
MI NENA Savings Account: \$44,542.24
NENA Invoice Checking: \$100.00
TERT Checking Account: \$11,077.27
Training Checking: \$100.00
Total Bank Accounts: \$59,421.63

Chad Chewing from NENA did take each shift meals at Oakland County 9-1-1 Dispatch Center. This was in the aftermath of the death of an on duty deputy over Thanksgiving weekend.

Motion by Phyllis Fuller to accept the treasurer report seconded by Michelle James. Motion carried

APCO Presidents Report: Sandra again thanked the membership for allowing her to serve one more year for the APCO Organization. Also, thank you to Rich Feole as he has accepted to stay as the delegate for APCO on the State 9-1-1 Committee.

NENA President Report: Last six months Chad, Stephanie, and Marc worked diligently to make changes to assure transparency in the MI NENA Chapter. Chad's treasury report was the first step in the new direction. QuickBooks online has been purchased, which is \$10.00 per month or \$120.00 a year. This will allow for Board oversight of finances and Stephanie is a secondary on the account. The rest of the

Board will be the oversight to look over the accounts yearly. QuickBooks will also allow the chapter to generate invoices, log invoices, and create a paper trail for the Association as there is limited information available related to finances dating back to 1986.

Committee Reports

Training/Memberships:

Dave Rapacz Reported:

Working on the training classes for the spring training in Frankenmuth to be held March 7th and 8th, 2018. Hoping to have them settled by the end of the month. Anyone interested is helping on the committee should contact Kim Ostin or Dave Plumb, Michelle James, Donna Kempf-Barnes, or Dave Rapacz.

October 8-10, 2018 has been reserved at the Kettunen Center for a training opportunity. The committee is looking into providing a double track of training, one for supervisors and another for front line workers. If you have any suggestions on making this a great event, please contact the committee. Anyone interested in assisted with the planning of the raining, please contact Dave Rapacz.

NENA Training

Tammy Smith has been appointed to represent this committee.

Professional Development: Don Glasgow reported:

The fall exam period we had seven new ENP's which is a record for us. Had a goal of 50 ENP's in the State of Michigan and as of this meeting that goal has been met. The 7 new ENP's are:

4-Ingham County: Robert Davidson, Bruce Delco, Melissa Harris, Lance Langdon
1-Grand Traverse Central Leah Hornacek
1-Oakland County Sheriff Central Dispatch – Kevin Humphreys
1-Berrien County Public Safety Katelyn Sandals

Online Study groups for spring and fall testing has been set up. Next group starts January 29, 2018. Contact Don to get on the email list for the study sessions. The next testing period is winter. December 11th is application deadline.

Technical:

Dave Hayhurst reported:

Three items to report on:

Remediation MPSCS rebuilding the system with 20 or newer equipment and it is kind of in a lull what the users see. They are in the design finalization stage of the microwave replacement in southeast Michigan. This will be a rather complex and more disruptive because of frequency congestion in that area, but again it is being brought up to the current technology and as more is known agencies effected will be notified. Once the microwaves are remediated those with simulcast systems will be remediated. These will be a bit more complex due to the technology needed. We are working with Motorola, the prime contractor, to develop a strategy to not cause a complete outage for agency that have multiple towers in their area.

The rest of the state simulcast and multicast stations have been replaced with the new GTR. The 18 year old UPS's have all been replaced.

Engineering is working on a plan to improve communications with aircraft and helicopters. There has been an issue with air helicopters seeing multiple towers causing disturbance to the users on multiple towers that are transmitting. The group has come up with a plan to install at several locations strategically placed 700Mghz channels that will be limited to only use by the aircraft.

Marc Gramlich asked about VHF paging in SE Michigan. Marc hoped Keith was in attendance today, but did get an email from him regarding VHF paging in SE Michigan and after remediation in his area he will have to take responsibility and ownership of maintenance on the channel bank for VHF paging and they want a formal letter. He asked if this is something the MPSCS is going to send for him to sign off on, or does a letter have to be drafted to them stating his agency will be taking it over.

Dave Hayhurst advised Marc he would get an official notification when it is his responsibility and it would be part of the microwave roll out in April, and the T-1 connection will have to be stood up as a service within that microwave and beyond that, it will be your responsibility.

Marc advised he has found no one to take it over and Dave advised good luck. Marc advised he could not afford 800 MHz paging.

800 MHz paging – Al Melon is working with agencies to get a demo product. They will give you a template for the pager and then you can modify it from the general template. Allegan County has purchased 800/VHF pagers and using a migration plan. The Unication firmware that is in those pagers is having problems with scanning and there is a meeting coming up to work on the issues.

Jeff Troyer asked in regards to conversion at tower sites and connectivity back into the MPSCS. Kalamazoo County was provided a requirement letter that all these connections must be converted to Ethernet. This issue was going to cause a significant cost increase that most entities currently do not have or most people have some type of T-1 connection or a microwave connection already. It either is difficult to find someone especially for your sites or is this for all tower sites you erected or ones you have added to the system? Is this for your 7500 console connection going back into the network?

This issue is like three times the amount of money per month for these connections. Is this an all of a sudden item as it just came to us July 1 and needs to be done by end of summer? The cost for some of these build outs is \$20,000.00 to \$30,000.00. Is this statewide or is this a migration for certain areas?

Dave Hayhurst advised the architecture of the system in the new platforms is moving away from T-1's and areas are no longer able to get new T-1 lines, as the phone company is no longer building any new ones. The new technology is now via Ethernet and we are moving away from the T-1 lines. MPSCS knew it was coming and asked Motorola for the specs needed and they have gone around and around and have not provided the information. Vendors were advising people to order 10 to 15 gigabytes as they have no firm amount of what is needed. Historically it has been the local telephone provider and they make the connections depending on the area for the connection. There is no certain service you have to go with at this time. There are other alternatives other than AT&T such as PFN and they then have the encrypted router for the security portion. The center is responsible for the connections of the systems.

Jeff Troyer asked if the MPSCS has any sites currently with a remote data center Ethernet box connected to First Net operating.

Dave Hayhurst advised he does not know of any other than AT&T and referred Jeff to Brad.

Frequency Coordination:

Brent Williams reminded everyone to use APCO as your APCO Frequency Coordination.

APCO National:

Michelle Nettle reported for Kim Ostin:

On November 28, 2017, The Office of Management and Budget (OMB) published a final decision in the Federal Register, changing the detailed occupation name to “Public Safety Telecommunicators” but unfortunately REJECTING the suggestion to reclassify them as Protective Service Occupations. APCO consulted with a top law firm in DC and decided that pursuing a remedy in court is not a viable option. APCO will continue providing updates on this important issue and will pursue opportunities to increase recognition and respect for 9-1-1 professionals.

Conferences & Expos

The Call for Speakers for the 2018 Conference & Expo in Las Vegas is open until December 18. Speakers selected to present their sessions will receive one complimentary full conference registration which includes the following: Entrance into all Professional Development Tracks Sunday through Wednesday, Entrance to the Exhibit Hall Monday and Tuesday, (2) \$10.00 lunch credits redeemable at the convention center food outlets in the exhibit hall Monday and Tuesdays only, (1) Attendee Bag and ticket and (1) Attendee Gift Ticket.

Exhibit sales are continuing and the first price increase will occur January 1, 2018.

Upcoming Webinars

The following webinars are free to members: \$59.00 for non-members. Each webinar is worth one CEU.

- January 18, 2018: Active Listening: Can you hear me now?
- March 15, 2018: Writing Effective policy for the Comm. Center: The ABCs and 123s
- May 17, 2018: Career Planning: it's Not just a Job

It is the time of the year to renew your APCO membership. If you did not receive an email reminding you of this, go to the membership section on the APCO website to renew it.

APCO Fall Conference:

Chris Collom reported:

We had a successful conference with 93 attendees, which was down a bit but still a good turnout. The speakers were all great and well received by the attendees as the evaluations are in and are very positive. The budget is still outstanding due to some invoices but will be reported on at the February meeting.

Joint APCO/NENA Conference:

Che'rie White reported:

There is an in person conference meeting after this meeting. The conference is slated for May 21-24, 2018 on Mackinac Island at Mission Point. Sandy and Marc have secured Adam Timm as closing speaker for the conference with his Superhero session on Thursday.

The call for papers are out and are due January 31, 2018.

APCO Historical:

Michelle Nettle reported for Rich Rybicki:

1. Plans continue to move forward on the 90th Anniversary of Police Radio on Belle Isle. A ceremony marking this event will be held Saturday April 7, 2018 at 2pm.

The event will take place on Belle Isle in front of the Old Police Station. A sponsor marker featuring Michigan APCO will be unveiled, highlighting the ceremony.

We are working with the Michigan DNR, City of Detroit, Belle Isle Conservancy, APCO and the IEEE to make this a first class event.

Mark your calendars for this milestone event.

2. Rich was appointed to the National APCO Historical Committee. Some of the goals include:
 - a. Funding model for the online museum and Bradley Library
 - b. Expansion of the online museum.

He encourages you to visit the online museum and Bradley Library websites, easily accessible via the APCO web site. Just click "About APCO" tab. The online museum has been upgraded to a new easier to use format.

Commercial APCO: Sandy reported for Jason

Jason is working on the joint conference and nothing other to report at this time.

State 9-1-1 Committee:

Rich Feole reported:

Next meeting is scheduled for December 13, 2017

Certification Sub-Committee reports:

SNC policy approved on compliance review.

Compliance Reviews: Manistee and Oscoda current drafts to SNC for approval at the December meeting. Ogemaw had a site review on September 26, 2017. Shiawassee will be early next year as they are currently going through a PSAP location change and upgrade. Montcalm County requested a review due to leadership changes recently.

Dispatch Training Sub-Committee:

Met on November 8 about non-designated telecommunicator. There are some places with only part time employees and no full time people. They will revisit this after the first of the year.

Dave Ackley left after retired from Genesee County 9-1-1. Looking to replace him after the first of the year as well.

Meeting Schedule for next year is posted online dates: 3/14, 6/13, 9/12, 12/12.

State 911 Administrator:

Michelle Nettle reported for Harriet Miller-Brown:

Smart911:

- As of November 29, 2017, there are 75 Public Safety Answering Points that have signed up for Smart911 and notified the State 9-1-1 office. Of the 75 PSAPS, 55 are live. The 20 PSAPS not yet deployed are working through the process with Rave Mobile Safety. A complete list will be provided at the State 911 Committee (SNC) meeting December 13, 2017.

Text-to-911:

- Thirty-seven (38) counties and one (1) Wayne County Service District have deployed Text-to-911 coverage in Michigan.
- Population coverage – 5,264,579 (53.27%)
- Land Coverage – 29,548 sq. miles (30.55%)
- The figures are based on the land area of the county accepting Text to 911 and do not reflect carrier coverage.

Training Fund:

- Treasury has advised the training money will probably not go out until Mid-December; the “per FTE” amount is going to be around \$506.00.

Legislation:

- The State 911 Office has been working on data collection, coordination, and presentation for the current activity involving SB 400. Updates have been sent as the bill has moved through the legislative process. The bill is currently in the Senate for a vote.

FirstNet/State and Local Implementation Grant Planning (SLIGP) Update:

- The Michigan Public Safety Broadband (MiPSB) Office, in conjunction with FirstNet and AT&T along with numerous vendors, conducted a series of six broadband forums to discuss the phased deployment schedule, coverage maps, deployable units, priority and preemption, and the application and device ecosystems. The forums were held between October 17 – December 5 at various locations around the state and 271 participants attended.
- The MiPSB Office and the State 911 Office will be applying for SLIGP 2 funding. This is a formula based grant program, and Michigan has been allotted \$1.5 M (\$1.2m, cash/ \$300K match) over a two-year performance period from March 1, 2018 to February 29, 2020. Key initiative will be PSAP integration, identification and remediation of coverage gaps, and updating the Statewide Communications Interoperability Plan (SCIP) as it relates to public safety broadband governance. There will be administrative costs in the project for the State 911 Office’s assistance.

APCO Awards:

Sandra Nielsen reported:

APCO awards were held in October in Frankenmuth. Attendance was around 120 people with Motorola sponsored the dinner and their sponsorship is greatly appreciated. Phyllis Fuller was presented with her Director of the Year award as she was unable to attend the ceremony. Phyllis thanked all of the members and the Directors that have received the award in years past and the respect and appreciation they have given her in her career.

The 2018 nomination forms will be posted on the website after the first of the year and nominations will open upon posting to the website.

MCDA:

Karen Chadwick Reported:

Still working to get Senate Bill 400 passed. They will have a couple of new board members on the board for 2018.

Part two training of the Directors school will be in Washtenaw County January 31 to February 1. Mike Armitage has secured the instructors. Content will be blasted out soon and the first set of classes was well received.

TERT: Chad Chewing reported:

Chad and Lisa Hall are working on updating the TERT plan and hoping to have an update for the February meeting.

Jeff Troyer asked where the TERT money comes from. Chad will find out the information. Sandra Nielsen advised she believes that each NENA and APCO placed \$5000.00 each for training. The fund has not changed in 4 years.

MABAS:

Chad Chewing reported:

New board but have not met yet.

NENA National:

Marc Gramlich Reported:

9-1-1 Talk – NENA list server and interact with other members and will be on the website.

Standards and Practice conference will be held January 15 – 18, 2018. Orlando FL.

911 Goes Washington February 14 – 17, 2018. Plan on sending one MI-NENA board member and one member at large. Letters of interest should be submitted via email to Marc by December 30, 2017.

NG 9-1-1 Institute Awards are open at this time.

NENA is continue to work on the classification for 9-1-1 professionals.

Memberships are coming due so update those emails.

NENA Public Education: Marc reported for Jill:

Jill wants to meet with Chad on Website additions on a social project

Young Hero: Marc Reported for Chris:

The information is out so please send in your nominations for Young Hero.

APCO/NENA Legislation: Jeff Troyer reported:

Senate Bill Sub 2 passed the floor of the Senate and kudos to all who helped and involved and the first hurdle is complete. 30-yeah 6-no 2-abstained

House Committee, which is Communication & Technology, will hear testimony next Tuesday 10:30am in Lansing and encouraged as many people as possible to attend. The hearing will be in the Anderson Bldg. across from the Capitol.

State surcharge increase effective January 1 may be moved to March 1 depending on what happens on Tuesday. Need republican support in the House, so get with your local representatives to support.

Josh Mausolf also reported he is working on the 911 Goes to Washington event and national priorities. Rep Conyers has resigned.

TIM Report: Scott Tallmadge reported:

There is a train the trainer course in February of 2018. Working on getting the class approved for SNC funds so 911 centers are able to get their dispatchers trained. Next meeting in February 2018 Grand Rapids. March 20 through 22 there will be a Traffic Safety Summit in East Lansing at Kellogg Center and there are 10 scholarships available.

There are less than 6000 trained in Michigan.

Nominating Committee:

Jeff Troyer APCO: No report

Phyllis Fuller NENA: Nominations will open at the February 2018 meeting and will close the end of March. Voting will take place in April. The new board will be sworn in at the joint conference.

FirstNet Committee: Brent Williams reported:

FirstNet is available for Michigan as the Gov. signed on and the prices are at or below for commercial broadband companies. AT&T has a 25-year contract and FirstNet here to stay. If you are a FirstNet subscriber you will have the ruthless preemption in January. With your FirstNet device, you will get spectrum over anyone else on the spectrum and have the entire public spectrum. There will be a new core by March. FirstNet will be carried separate from the commercial traffic. AT&T is responsible to build the radio connections out to your systems. FirstNet will be a 4G network right now. Broadband data network not a replacement network.

APCO Old Business:

No old business to discuss.

NENA Old Business:

No old business to discuss.

APCO New Business:

- 2018 Budget
 - Big changes this year due to combing the conference and APCO is the fiduciary for this conference.
 - Motion by Che'rie Baldwin-White to approve budget with changes as follows:
 - Annual Training increase from \$10,000.00 to \$20,000.00
 - Donations from \$1000.00 to \$2000.00
 - Trainings from \$12,000.00 to \$20,000.00seconded by Marc Gramlich – Motion carried
- Audit of the accounts
Discussion held on whether to have an official audit. Suggestion made to create a finance committee with membership to do an internal audit every 2 years.
- 9-1-1 Goes to Washington
 - Motion by Dave Plumb to send 2 people, 1 board member and 1 member at large to 9-1-1 goes to Washington second by Scott Tallmadge. Motion carried
 - Letters of Interest to Sandy for consideration.

NENA New Business: Marc reported

- 2018 Meeting Schedule
 - No NENA only meeting in 2018
 - 2018/2019 Quarterly meetings 4 total with one being at the Conference from 8a to 10am.
 - February/May/September/December
 - 2019 Central Locations of Meetings

- Executive Board Changes
 - Michelle Katt resigned
 - Chad Chewing will be the Treasurer
 - Tammy Smith will now be the Vice President
- 9-1-1 Goes to Washington
 - 1- Board member Chad Chewing
 - 1- Member letters of interest to Marc.

The next meetings will be:

February 23rd, 2018 @ 10:00am

*Mobile Medical Response
834 S Washington St Saginaw MI 48601*